Human Resources and Development

NOUN outlines comprehensive staff requirements, encompassing academic, administrative, technologists, counsellors, media, and publicity personnel, copy editors, data analysts, security personnel, transport support personnel, environmental staff, among others. This is guided by the process detailed in the staff condition of service, which covers staff recruitment, retention, dismissal, welfare/motivation, as well as development and training. Additionally, the institution has established procedures for creating job descriptions, enriching roles, and enhancing job responsibilities to optimize staff performance. Guidelines for the distribution and utilization of human resources are in place to ensure efficient allocation across various functions and departments. The institution maintains a robust human resources management system to oversee these processes effectively. New staff members undergo a structured induction to familiarize them with the institution's culture, policies, and procedures. Regular assessments of staff workload and performance are conducted to support continuous improvement and ensure alignment with institutional goals.